



Australian Government
Department of Education,
Science and Training

Introducing... Australian Career Development Studies (ACDS)

We are writing to let you know about an exciting initiative of the Department of Education, Science and Training, the **Australian Career Development Studies (ACDS)** package.

What is ACDS?

The ACDS package is a resource for anyone interested in maximising their own career development or assisting others to do so. The package contains three learning programmes tailored to the needs of career practitioners in a variety of professional settings, and others (such as parents, youth workers, coaches and community leaders) who have an interest in fostering in others the capacity to grow and adapt throughout their lives – to make informed education and employment choices, access appropriate specialist support, and connect education and training pathways with career choices and employment prospects.

The first learning programme, *Awareness of Career Development*, is a non-accredited introductory programme for those wishing to learn the basics of career development in a brief, enjoyable and easily understood format. The second, *Elements of Career Service Delivery* is for people who are currently involved, or would like to be involved in delivering career development services to individuals in the community. It contains three accredited units at Certificate IV level of the AQF. The final programme, *Career Development Studies* is an accredited unit at post-graduate certificate level, and is useful for anyone wishing to expand and consolidate their career development learning.

Please continue overleaf...

How do people access the learning materials?

All three programmes are available on the internet (www.career.edu.au). Hard copy and CD-ROM versions are also available for those participants who may have difficulty downloading materials from the website. The unit content for each of the three learning programmes is available free of charge in all three formats. However, if participants wish to seek accreditation (for the second and third component), a cost will be incurred.

How do we let people know about it?

We are very excited to be involved with this package, and are seeking your help to inform potentially interested participants. Please find enclosed an ACDS Help Manual to orient you to the package, promotional flyers and a CD-ROM. An electronic version of the flyer is also available by emailing info@milesmorgan.com.au .

You may wish to disseminate the flyer throughout your organisation and/or include the information contained within it as a news item in your newsletter. You might also wish to feature it on the news/community page of your website or add a link from your homepage to the ACDS website (www.career.edu.au). A national promotional campaign will be undertaken throughout the course of the project, however, if you have special events coming up and would like to promote the ACDS package at these, please contact us and we will do our very best to accommodate your needs.

As always, please feel free to contact Miles Morgan Australia on (08) 9380 6633, or email info@milesmorgan.com.au if you have queries or require further assistance.

With Kindest Regards,

Miles Morgan Australia Pty Ltd